



SAIL (Salisbury Academy for Inspirational Learning)

Wilton Road

Salisbury

SP2 7EU

Telephone: 01722 694013

Website: [www.sail-academy.org](http://www.sail-academy.org)

## COMMUNICATION ABOUT BAD WEATHER – 21.11.2024

As we have all got excited about a few flakes of snow today, we thought it would be good to let you know how we would communicate with you should we need to close the school due to bad weather/adverse conditions.

### IF AN EARLY MORNING DECISION IS MADE:-

Please, in the first instance, check the website as we would enable a pop-up message with details on it regarding any closure. This would be as soon as a decision is made to close the school.

We would also send an email stating the same details so please could you all ensure we have your up-to-date contact information. It may be prudent to also add the following email address to your favourites so that any email sent does not end up in your spam or junk folder,

[no-reply@mail.arbor-education.com](mailto:no-reply@mail.arbor-education.com)

For those of you whose children come in using taxis via the Wiltshire Transport Unit, your driver or their taxi firm may have already made a decision due to unsafe road conditions and/or driving conditions. They should inform the Passenger Transport Unit (who man their emails from 7:30am in adverse weather) who, in turn, inform you or the taxi driver themselves or the passenger assistant may contact you as we appreciate that some of you have early pick up times. If this is the case then kindly email the school, [reception@sail-academy.org](mailto:reception@sail-academy.org) (do not call as there may not be anyone here to answer it, but emails will be monitored) giving the name of your child and their class and we can then mark the register accordingly.

### IF A DECISION IS MADE DURING THE DAY FOR THE FOLLOWING DAY:-

A message from the school will be put on the website and an email will be sent. We would also try and send a written letter home depending on how late in the day the decision is made.

For those of you who use the taxi service, the school will let the Transport Unit know so that they can inform the companies, drivers and passenger assistants.



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The school day would end as normal, and we would inform you of when the school will be re-opening via the website and email.

IF A DECISION IS MADE DURING THE DAY TO CLOSE THE SCHOOL EARLY:-

Again, a message will be put on the website and an email sent. Taxis would be contacted (via the Transport Unit) to see if they could come early but for those children, they may have to remain at school until the end of a normal day, unless you can come and collect them yourself or arrange alternative transportation home.

The likelihood of any of the above having to be put in place is very slim but we wanted you to know for the next time we have a few snowflakes!

Kind regards

The School Office